

1. Log in.
2. Click the **Tests** tab, and then select **Test Builder** on the menu.
 - a. Complete steps 1–6. Note that the red asterisk indicates required fields.
 - b. To choose standards, click **Select Standard/Objective**.

1

IDMS Log In

User Name:
teacher15

Password:

Database:
CCSU

Login Clear

[Forgot Password?](#)
[System Requirements](#)

2

Home Standards **Tests** Results Maintenance help logout

Item Search Item Edit Test List Test Builder Answer Key Builder Scanning Center Online Test Management Rubric Maintenance Scoring Center Report Queue

Test Builder - Test Definition (Step 1)

Please follow the steps below to create a test. Continue

Create New Test

1. Provide a name for your test. *
2. Identify the purpose of the test. *
3. Select the subject area for the test. *
4. Select the grade or course for the test. *
5. Select the pacing and period for the test. (Optional)
6. Indicate how many Standards/Objectives you would like to assess on this test. * OR Create Test from List
7. Select the Standards/Objectives you would like to assess and the number of items, by item type, for each Standard/Objective.

[Show Best Practices - Step 1: Test Definitions \(# of Items\)](#)

Standard/Objective	Multiple Choice (available items)	Constructed Response (available items)	Multiple Correct (available items)	Inline Choice (available items)	Gap Match (available items)	remove all
Select Standard / Objective	0	0	0	0	0	
Select Standard / Objective	0	0	0	0	0	
8. Click on the Generate Report link to send the Passage/Stimulus Report* to the Report Queue.

* Note: The Passage/Stimulus Report is only for tests using Passages or Stimuli.

[Generate Report](#)

(* - Required Fields) Continue

3. In the **Standards Selector** pop-up, the Search Criteria (Source, Subject, Grade) automatically appears based on your previous selections.
 - a. To see standards for your selections, click **Search**.
 - b. In the Search Results, select standards to include on the assessment.
 - c. In the Standards Selection window, click **done**.

Standards Selector

Search Criteria

Search By: by Standards by Pacing

Source: Common Core State Standards

Subject: Language Arts Grade: Grade 06

Display Item per Standard

Search Option: All Search Text:

a. Reset Search

Standards Selection done

CC.LA.RL.6.4, CC.LA.RL.6.5

b.

Search Results (102 Matches Found) clear all expand all

Code	Count	Sub-Count	Type	Description
<input type="checkbox"/> CC.LA.RL.6	0	888	STRAND / DOMAIN	CC.LA.RL.6 Reading Standards for Literature
<input type="checkbox"/> <input type="checkbox"/>	0	542	CATEGORY / CLUSTER	Key Ideas and Details
<input type="checkbox"/> <input type="checkbox"/>	0	320	CATEGORY / CLUSTER	Craft and Structure
<input checked="" type="checkbox"/> CC.LA.RL.6.4	231	0	STANDARD	CC.LA.RL.6.4 Determine the meaning of words and phrases as they are used in a text, including figurative and connotative meanings; analyze the impact of a specific word choice on meaning and tone.
<input checked="" type="checkbox"/> CC.LA.RL.6.5	50	0	STANDARD	CC.LA.RL.6.5 Analyze how a particular sentence, chapter, scene, or stanza fits into the overall structure of a text and contributes to the development of the theme, setting, or plot.
<input type="checkbox"/> CC.LA.RL.6.6	39	0	STANDARD	CC.LA.RL.6.6 Explain how an author develops the point of view of the narrator or speaker in a text.
<input type="checkbox"/> <input type="checkbox"/>	0	26	CATEGORY / CLUSTER	Integration of Knowledge and Ideas

4. For each standard, select the number of items from the item-type pull-downs. Then click **Continue**. (In the example shown, only multiple choice and constructed response items are available.)

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Test Builder - Test Definition (Step 1 of 3)

Please follow the steps below to create a test.

Continue

Create New Test

- Provide a name for your test.
- Identify the purpose of the test.
[Show Best Practices - Step 1: Test Definitions \(Purpose\)](#)
- Select the subject area for the test.
- Select the grade or course for the test.
- Select the pacing and period for the test. (Optional)
- Indicate how many Standards/Objectives you would like to assess on this test. OR Create Test from List

7. Select the Standards/Objectives you would like to assess and the number of items, by item type, for each Standard/Objective.

[Show Best Practices - Step 1: Test Definitions \(# of Items\)](#)

Standard/Objective	Multiple Choice (available items)	Constructed Response (available items)	Multiple Correct (available items)	Inline Choice (available items)	Gap Match (available items)	remove all
CC.LA.RL.6.4	2 (228)	2 (3)	0 (0)	0 (0)	0 (0)	remove
CC.LA.RL.6.5	2 (50)	0 (0)	0 (0)	0 (0)	0 (0)	remove

Please select at least one item

8. Click on the Generate Report link to send the Passage/Stimulus Report* to the Report Queue.
* Note: The Passage/Stimulus Report is only for tests using Passages or Stimuli.

[Generate Report](#)

(* - Required Fields)

Continue

5. To select items, click a clipboard icon. Then click **Continue**.
6. For each Standard you selected, choose items to include in the test. To further refine your choices, use the filters on the left. Then click **Done**.

5

Test Builder - Item Selection (Step 2 of 3)

Test Name	Subject	Grade/Course	Number of Items Selected	Estimated Time of Test
ELA Literature Test	Language Arts	Grade 06	0	0 hours 0 minutes

Please fill in the blueprint below by selecting items for each standard/objective using the item selector. Use the 'add items' link next to the standard/objective to view and add items for that standard/objective only. To view and add items for all standards/objectives select the 'Add Items for All Standards/Objectives' action in the action drop-down and click the Go button. Click here to view [Show Best Practices - Step 2: Selecting Assessment Items](#). If you are creating a test for ELL students, click here to view [Best Practices for Maximizing Access for ELL Students on Assessments](#).

Back Continue

Select Test Items by Standard/Objective Action: Select go

Standard/Objective	Item Code	Cognitive Level	Est. Difficulty Level	Passage/Stimulus	Depth Of Knowledge	Item Type
CC.LA.RL.6.4 add items						
CC.LA.RL.6.5 add items						

Back Continue

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Item Selector

Find Items By Item Code Go

Your selected items (1)

Search Result(s): CC.LA.RL.6.4 Expand All Collapse All

Passage	Item Code	Standard/Objective	Cognitive Level	Difficulty
02165 show passage/stimulus	033441	CC.LA.RL.6.4	Understanding	Medium

Read this sentence from Paragraph 33 of the passage.

Carmelita stands alone in a new dress and wipes a tear from her cheek.

Which definition of the word stand is used in this sentence?

Sequence	Printed Answer	Spoken Answer	Rationale	Correct
A	to rise to one's feet			NO
B	to be upright on one's feet			YES
C	to maintain a certain attitude			NO
D	to set something upright on a base			NO

Passage	Item Code	Standard/Objective	Cognitive Level	Difficulty
	033442	CC.LA.RL.6.4	Understanding	Medium

Read this sentence from Paragraph 16 of the passage.

"Oh, but the crisco tortillas coated in cinnamon will irritate your throat."

7. The items you selected appear in Step 2. To confirm your selections, click **Continue**.

7

Test Builder - Item Selection (Step 2 of 3)

Test Details				
Test Name	Subject	Grade/Course	Number of Items Selected	Estimated Time of Test
ELA Literature Test	Language Arts	Grade 06	10	0 hours 15 minutes

Please fill in the blueprint below by selecting items for each standard/objective using the item selector. Use the 'add items' link next to the standard/objective to view and add items for that standard/objective only. To view and add items for all standards/objectives select the 'Add Items for All Standards/Objectives' action in the action drop-down and click the Go button. Click here to view [Show Best Practices - Step 2: Selecting Assessment Items](#). If you are creating a test for ELL students, click here to view [Best Practices for Maximizing Access for ELL Students on Assessments](#).

Back Continue

Select Test Items by Standard/Objective						Action:
						Select
						go
Standard/Objective: add items	CC.LA.RL.6.4					Multiple Choice: 7/2 Constructed Response: 1/2
	Item Code	Cognitive Level	Est. Difficulty Level	Passage/Stimulus	Depth Of Knowledge	Item Type
<input type="checkbox"/> Item 1:	CR11356.065^a	Analyzing	High	Martha	(2) Skills and Concepts	Multiple Choice
<input type="checkbox"/> Item 2:	CR11359.065^a	Applying	Medium	Martha	(2) Skills and Concepts	Multiple Choice
<input type="checkbox"/> Item 3:	CR11978.066^a	Analyzing	Medium	The Seed Shop	(2) Skills and Concepts	Constructed Response
<input type="checkbox"/> Item 4:	CR11270.072	Applying	Medium	The Wagon	(2) Skills and Concepts	Multiple Choice
<input type="checkbox"/> Item 5:	033442^a	Understanding	Medium		(1) Recall	Multiple Choice
<input type="checkbox"/> Item 6:	033449^a	Analyzing	Medium		(2) Skills and Concepts	Multiple Choice
<input type="checkbox"/> Item 7:	033464^a	Analyzing	Medium		(2) Skills and Concepts	Multiple Choice
<input type="checkbox"/> Item 8:	033465^a	Analyzing	Medium		(2) Skills and Concepts	Multiple Choice
Standard/Objective: add items	CC.LA.RL.6.5					Multiple Choice: 2/2
	Item Code	Cognitive Level	Est. Difficulty Level	Passage/Stimulus	Depth Of Knowledge	Item Type
<input type="checkbox"/> Item 1:	033289	Analyzing	Medium	Blind Ambition	(2) Skills and Concepts	Multiple Choice
<input type="checkbox"/> Item 2:	033303^a	Analyzing	Medium	Blind Ambition	(2) Skills and Concepts	Multiple Choice

8. If needed, add Test Editors, use Test Sharing, and/or update the items and test appearance. If finished, click **Publish** (once published, items cannot be added or removed). If not finished, click **Save as Draft** (enables editing until final). Add editors or sharing at any time.



Test Builder - Test Edit (Step 3 of 3)

Back Save as Draft Publish

Test Details		Permission Settings	
Test ID:	206	Test Editor	Users and groups listed can modify and assign this test
Name:	ELA Literature Test	Maggie McGill	
Status:	Draft		
Grade:	Grade 06		
Subject:	Language Arts	Test Sharing	Users and groups listed can see and assign this test
Purpose:	Pre-Test		
<input type="checkbox"/> Reserve all items in this test as district only.			

Test Summary		Report Options	
Standards/Objectives Used	Number Of Items Per Standard/Objective	Action:	Queue Test
CC.LA.RL.6.4	8 ^a	<input type="checkbox"/> Show Standard/Objective Code	
CC.LA.RL.6.5	2 ^a	<input type="checkbox"/> Show Item Code	
		<input type="checkbox"/> Show Rubric Code and Details	
Total Number of Items:	10	Test Attachments	upload
Total Estimated Time:	0 hours 15 minutes ^b	(none)	

Test Editing expand all Action: Select go

Section 1			
Passage Code(s)	Passage(s)		
CR1P065	Martha	<input type="checkbox"/> Do Not Print Passage	show/hide passage
⊕ <input type="checkbox"/> 1	Item Code: CR11356.065	Standard/Objective: CC.LA.RL.6.4	Correct Answer: B Weight: 1
⊕ <input type="checkbox"/> 2	Item Code: CR11359.065	Standard/Objective: CC.LA.RL.6.4	Correct Answer: B Weight: 1
Passage Code(s)	Passage(s)		
CR1P066-1	The Seed Shop	<input type="checkbox"/> Do Not Print Passage	show/hide